



**Expression of Interest (EOI)
For
State-Level Training Implementation Partners**

By

**The Institution of Civil Engineers (India)
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EOI NO: ICE/EOI/01/2024-25

Date: 19/12/2024

Expression of Interest (EOI) For State-Level Training Implementation Partners

The **Institution of Civil Engineers (India)**, a premier professional body, is actively engaged in skill development and capacity-building initiatives in collaboration with The Institution of Civil Engineers Society, recognized as an **Awarding Body by NCVET** under the **Ministry of Skill Development and Entrepreneurship (MSDE), Government of India**. ICE(I) has also partnered with esteemed institutions such as **Indian Institute of Technology** and **National Institute of Technology** through various Memorandums of Understanding (MoUs).

Further, ICE(I) has successfully worked alongside key national organizations, including the **National Disaster Management Authority (NDMA)**, which is headed by the Prime Minister of India, is the apex body for Disaster Management in India and **National Institute of Disaster Management (NIDM)**, which is the premier institute for capacity development in India and the region in the field of Disaster Management, to deliver projects aimed at societal benefit.

This **Expression of Interest (EOI)** invites proposals from organizations/individuals with a proven track record in skill development, capacity building and vocational training. The selected **Training Implementation Partners** will be responsible for promoting ICE(I) training programs and assisting in the establishment of new training centers in their respective states.

Objective:

The objective of this EOI is to invite proposal from qualified individuals or organizations to act as the State-Level Training Implementation Partner for implementing public skill development programs in the state.

Scope of Work:

- Actively promote and generate business for ICE(I) skill development, capacity building and vocational training programs.
- Assist in setting up new training centers throughout the state(s), in alignment with ICE(I) goals and standards.
- Engage in marketing and awareness campaigns to promote ICE(I) training programs across the region.
- Ensure the quality of training and monitor the performance of training centers.
- Provide regular progress reports and updates to ICE(I) on the business generation, training progress, and new center establishment
- **Identifying potential government grants** and corporate social responsibility (CSR) funds to support skill development initiatives.

Proposal Requirements

Interested organizations are requested to submit detailed proposals that include the following documents:

For Organization: -

Organization Registration	Covering letter (on letter head) with brief introduction
	Certificate of Registration
	legal status (e.g., Memorandum of Association, Articles of Association, or any other relevant documents).
Past Experience (Last 3 Years)	Provide evidence of past training programs, such as Sanction Orders, MoU's, testimonials etc
	Past experience of your work in the state where you wish to become a Network Partner is required.
	List of previous projects related to skill development and vocational training, including the number of beneficiaries trained, assessed, placed and geographical coverage
Financial Information (Last 3 Years)	Audited financial statements for the past 3 years (Profit and Loss Account, Balance Sheet, and Auditor's Report).
	Annual turnover in the past 3 years , particularly focusing on business related to skill development and vocational training.
	Bank statement or financial proof of the organization's ability to handle the required scale of business and operations.
Office Details	Details of the office(s) where the business operations will be carried out (including the full address).
	Lease/Rent agreements for office premises to demonstrate the availability of physical infrastructure for operations
	If applicable, details of additional offices in other states

For Individual: -

- Postgraduate in social work, education, management or a related field.
- Minimum 5 years of experience in project coordination, preferably in skill development or public welfare programs with strong communication, leadership and organizational skills.

Future Business Development and Implementation Plan

- **A detailed business development plan for the next 3-5 years**, outlining strategies to promote and expand ICE(I) training programs.
- **Plans to develop new training centers across the states, including potential locations, the number of training centers to be established, and projected timelines.**
- A marketing and **outreach strategy** to attract trainees and ensure the successful establishment and operation of training centers.
- Risk management strategies and contingency plans for overcoming challenges in business development and operations.

Team and Management Structure

- Information about the **project management team** and **key personnel** who will be responsible for implementing the business plan.
- Relevant qualifications and experience of the **team members** in the areas of skill development, training, and project management.

Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Past experience in skill development and vocational training (40% weightage).
- Financial stability and capacity to handle large-scale operations (20% weightage).
- Proposed business development and implementation plan (30% weightage).
- Office infrastructure and organizational strength (10% weightage).

ICE(I) reserves the right to request additional information or clarifications during the evaluation process.

Submission Instructions

All proposals must be submitted in electronic format (PDF) to the following email address: info@ice.net.in

Proposal hard Copy must be submitted on following address.

Director

The Institution of Civil Engineers (India)
309-310, Suncity Trade Tower,
Sector-21, Gurugram-122016

The deadline for submission of proposals is **31.12.2024 (should reach hard copy to above address)** Late submissions will not be considered.

6. Contact Information

For any queries related to this EOI, please contact:

Director

Phone: 9899118473
info@ice.net.in

7. Terms and Conditions

- ICE(I) reserves the right to accept or reject any proposal without providing any reason.
- The Network Partner selected will be **required to sign a formal agreement with ICE(I)**.
- ICE(I) will not be responsible for any costs incurred by the bidders in preparing their proposals.
- Any partnership arrangement should comply with applicable laws and regulations.

Interested organizations with proven expertise in training implementation and outreach are invited to express their interest.